



# OIML CERTIFICATION SYSTEM (OIML-CS)

## Legal Metrology Expert Application Form

**1. Scope:**

Category of Measuring Instrument	OIML Recommendation

**2. Personal Details:**

Surname:	
First Name:	
Date of Birth:	
Nationality:	
Job Title:	
Company:	
Company Address:	
Phone Number:	
E-mail:	

**3. Current Responsibilities:**

Please provide information on your current responsibilities:

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**4. General Work Experience:**

Please provide information on your general work experience:

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**5. Legal Metrology Experience**

5.1 Do you have experience in type evaluation of the relevant measuring instruments according to the appropriate OIML Recommendations?

If the answer is “Yes”, please provide relevant information:

5.2 Do you have experience of performing metrological examination of the relevant measuring instruments according to the appropriate OIML Recommendations?

If the answer is “Yes”, please provide relevant information:

5.3 Do you have experience of performing evaluation tests of the relevant measuring instruments according to the appropriate OIML Recommendation?

If the answer is “Yes”, please indicate the evaluation tests performed:

Select	Evaluation Test	OIML Recommendation(s)
Performance tests under reference conditions		
	Performance tests under reference conditions	
Performance tests under rated operating conditions		
	Dry heat test	
	Cold test	
	Damp heat test (steady state)	
	Variation of atmospheric pressure	
	Vibration	
	DC mains voltage variation	
	AC mains voltage variation	
	AC mains frequency variation	
	Low voltage of internal battery (not connected to the mains power)	
	Voltage variations of road vehicle batteries	
Disturbance tests		
	Damp heat test (cyclic)	
	Water	
	Sand and dust	
	Salt mist	
	Mechanical shock	
	Radio frequency immunity	
	Electrostatic discharge	

Select	Evaluation Test	OIML Recommendation(s)
	Power frequency magnetic field	
	Bursts (transients) on signal, data and control lines	
	Surges on signal, data and control lines	
	AC mains voltage dips, short interruptions and voltage variations	
	Bursts (transients) on AC and DC mains	
	Voltage dips, short interruptions and voltage variations on DC mains power	
	Ripple on DC mains power	
	Surges on AC and DC mains power lines	
Durability		
	Durability Test	
Others (please detail below):		

5.4 Do you have experience of issuing OIML Test Reports or Type Evaluation Reports?

If the answer is "Yes", please provide relevant information:

5.5 Do you participate, or have you participated, in OIML technical work for the relevant category of measuring instruments?

If the answer is "Yes", please provide relevant information:

## 6. Other knowledge and skills

*Please describe your knowledge and skills in relation to the following.*

6.1 Rules and processes of the OIML-CS:

6.2 Communication skills (appropriate to interact with all levels within an OIML Issuing Authority or Test Laboratory):

6.3 Note-taking and report-writing skills:

## 7. Management Systems Experience

7.1 Do you have experience of performing assessments/audits according to ISO/IEC 17025?

If the answer is "Yes", please specify in which category of Experts you belong:

Management Systems Expert (Team/Leader/Lead Assessor)

Legal Metrological Expert

7.2 Do you have experience of performing assessments/audits according to ISO/IEC 17065?

If the answer is "Yes", please indicate in which category of Experts you belong:

Management Systems Expert (Team Leader/Lead Assessor)

Legal Metrological Expert

7.3 Do you have experience of performing assessments/audits for an Accreditation Body?

If the answer is "Yes", please indicate:

The name of the Accreditation Body:

The relevant standards(s):

ISO/IEC 17020 – Inspection Bodies

ISO/IEC 17021 – Certification of Management Systems

ISO/IEC 17025 – Calibration and Testing Laboratories

ISO/IEC 17065 – Product Certification

Other (please specify):

## 8. Additional Information

8.1 Is there any country to which you are unable to travel?

If the answer is "Yes", please indicate which one(s):

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8.2 Language skills (competence on a scale 1 - 5, where 1 = excellent and 5 = basic):

Language	Spoken	Written	Reading

## 9. Declaration

9.1 I declare that the information provided in this form is true, complete and accurate.

Name	Date	Signature

***End of Application Form***

**For use by the Executive Secretary only**

**Executive Secretary Review:**

<b>Process stage</b>	<b>Information</b>	<b>Comments</b>
Date application received:		
Date of application review:		
All relevant information provided:		
Application accepted:		
Date sent to Review Committee:		

**Review Committee:**

<b>Process stage</b>	<b>Information</b>	<b>Comments</b>
Date of review:		
Recommendation to approve expert:		
Date sent to Management Committee:		

**Management Committee Approval:**

<b>Process stage</b>	<b>Information</b>	<b>Comments</b>
Date of review:		
Approve expert:		
Date expert notified:		
Date expert added to list:		

**For use by the Review Committee only**

Requirement	Yes/No	Comments
Relevant responsibilities and experience:		
Legal Metrology experience		
Type evaluation:		
Metrological examination:		
Evaluation tests:		
Issuing type evaluation/test reports:		
Participation in OIML relevant technical work:		
Other knowledge and skills		
Rules and processes of the OIML-CS:		
Communication skills:		
Note-taking and report-writing skills:		
Management Systems experience		
17020 audits/assessments:		
17025 audits/assessments:		
17065 audits/assessments:		
Relevant AB experience:		
Other		
Any limitations?		

**Recommendation on the approval of the Legal Metrology expert:**

Yes

No

Comments:

Review Committee Chairperson:

Signature:

Date: